



Maple Cross JMI PTA Minutes

Thursday 10th November 2016

Attendees:	Apologies:
Laura Whyte	Rebecca Ross
Nicky McHugh	Rebecca Neave
Siân Edwards	
Jessica Ackland	
Mandy Jenkins	
Lucy Bone	
Lenka Page	
Ellie Fuller	
Sarah Rowe	
Mr Roberts	

**Action /
Vote Cast**

Treasurers Report

- Left to pay:
 - PTA membership £101.00
 - Pantomime £500.00
 - % Fireworks ~£600.00
- See PTA folder for full breakdown of PTA finances.

Fireworks Night

****TOTAL PROFIT £4249.00****

- Feedback has been excellent
- Tickets sales breakdown:
 - 31% early bird
 - 30% post early bird but pre night
 - 39% gate sales
- Fireworks team excelled. Plan to ask what cost would be next year; also to seek quotes from other firms.
- Mr Roberts enquired as to whether there is any way to increase the numbers on the TENS licence; to be looked into although thought unlikely. Might have to consider not selling alcohol next year so as not to restrict numbers.
- Things to change for next year:
 - Ensure there is a separate drinks queue as well as one for food **and** drinks
 - Purchase second chafing dish and start cooking earlier!
 - Possibly open gates earlier and provide bouncy castle again +/- other activities to entertain children so families can come down for longer.
 - 'Smartie' canes did not taste nice – do not purchase again.
- **Date agreed for next year – Saturday 4th November 2017**

MJ / LW



Christmas Fayre – Friday 16th December 2016



- ? “Adopt a Bear” stall – Sam Bates previously agreed to run, to check.
- Enterprise week – each year will create their own stalls, they will approach the PTA with a request of what monies they require to set up and run their stall. Profit to go back to PTA.
- Raffle
- Tombolas: chocolate, sweet jars and bottles
- Hampers
- Refreshments
 - Cakes
 - Tea / Coffee / Hot chocolate
 - Mince pies
 - Mulled wine (TENS licence organised)
- Sweet cart
- Grotto – Father Christmas is organised and Miss Crowley will be the Christmas Elf again!
 - Photographs – Mr Trickett is unable to assist us this year, parents to be offered the opportunity to take their own photo on their personal devices
 - Time slots worked well last year and letters will be sent out shortly to organise these
 - Lucy Ann to be asked if she is happy to run the time slots again
- Need to purchase a new tombola (turny thing!!) and retrieve existing one from Penny who’s MIL has been kindly painting it

JA / NM

LW
LW
LW

****VOLUNTEERS NEEDED****

Family Photo Day – Sunday 4th December 2016

- Mandy to kindly open the school. Should be around to lock up or Jeanette if not.
- Laura will be present throughout entire day.

Christmas Disco – Thursday 8th December 2016

- X2 sessions:
 - 15:30 – 16:30 Nursery, Reception, Year One, Year Two
 - 16:30 – 17:30 Years Three, Four, Five and Six
- Volunteers: Siân, Nicky, Laura, Jess & Lucy will be present for both discos. Ellie & Lenka will be present for the early years disco.
- Refreshments: crisps, squash and water available throughout
- Mr Cook to DJ – to be confirmed

DR

Pantomime – Tuesday 20th December 2016

- Volunteers: Siân & mum, Laura & mum, Jess, Ellie, Sarah Rowe
- Butterflies to attend – to sit on chairs or bench rather than floor, will have three staff members
- Father Christmas visits and selection boxes being handed out on this day too.

Summer Fayre – Saturday 10th June 2017

- Initial ideas:
 - Steam train – Mr Roberts to organise
 - Live music – to ask Buddy Ash and Natasha about her sister
 - Petting Zoo – ask for them to pay £30 and 10% of all profits
 - Laura to ask Jungle Juniors about costs
 - Rides – Natasha Element to ask Paul’s family about costs and rides available



- Game stalls
- Side shows
- Hartbeeps – to ask if they have interest in attending

AOB

- PTA website is up and running (thank you to Laura for her time taken in setting this up). Sarah Rowe to assist in final formatting etc
- Wishlist:
 - Mrs Thanki would like the PTA to fund hoodies for the year 6's in time for PGL ("Leavers 16" style) - £379.00
 - Mr Roberts would like this to become an annual thing funded by PTA (~£300 annually)
 - Bike shelter – Mr Roberts to chase up for final costings and come back to PTA
 - Signage – “funded by PTA / Thames Water”
 - Community room – Mr Roberts is keen to have funding for a kitchen which can be used by the school pupils in food technology and by the community when the room is used. Can also benefit the PTA to be able to utilise this during PTA events. To look into prices
- Pay off iPads - £1300



DR



NEXT MEETING

Thursday 1st December 2016 – subcommittee meeting at Maple Cross Club
Thursday 19th January 2017 – at the school